

Regular Meeting of the SVMWC Board of Directors
May 17, 2021
MINUTES

Call to order

President John Johnson called the meeting of the Squaw Valley Mutual Water Company Board of Directors to order at 4:03 PM on May 17, 2021 via video-conference.

Roll call and establish a quorum-Bob Barnett

Directors Present: Johnson, Stepner, Thys, and Barnett

Directors Absent: Lintner

A quorum was established

Also on the call were Office Manager Daniel Collin, Brandon Burks from OVPSD, and recording secretary Judy Friedman.

Call for Public Comment

There were no comments on items not on today's agenda.

Call for Agenda Additions

Thys will present an update on the easement after the Construction for 2021 report.

Adopt the Agenda

It was moved by Stepner and seconded by Barnett to adopt today's agenda as amended.

Motion carried unanimously.

Approval of the Minutes from the April 5, 2021 Board meeting

It was moved by Stepner and seconded by Barnett to approve the minutes of the April meeting as presented. Motion carried unanimously.

Operation & Maintenance Report-Leak Report

Burke presented the March and April 2021 Operation and Maintenance Reports. A lot of work was done in March to identify the leak at Well 2, but the snow pile was too large to access the area. There have not been any additional issues with Well 1 since the fuses were replaced.

In April, five samples were taken for coliform and all were negative. Burke worked with SVSH to move snow off the Well 2 water line area to identify the source of the leak. It still has not been found, but Burke is confident it is in that location.

Discussion followed regarding the investigation of the source of the leak and options for SVSH to reimburse SVMWC if it turns out the leak was caused by a crushed water line due to the area being used for snow storage.

Stepner noted the increase in unaccounted for water. Burke will watch that. OVPSD is sending out back flow testing letters around June 1.

Burke will present the cost-of-living increase called for in the contract. This is year 5 of the 5-year contract between SVMWC and OVPSD.

Water Conservation Potential

Barnett noted people are starting to irrigate properties. Burke said SVMWC is operating on one well right now and there could be mandatory conservation measures handed down from the state as soon as mid-June. OVPSD will be sending a communication to customers about conservation. For now, people should check their systems for leaks.

A brief discussion followed regarding what the OVPSD conservation notification may include and possible mandates from the state. The Board considered whether or not SVMWC customers should receive a similar letter, which can include backflow testing information.

Office Managers Report

Collins received the recorded Brew easement. Collins and Stepner met with McClintock Accountancy regarding CoBank's schedule and requirements. For \$250, McClintock will enter our asset list into their asset tracking program.

The second delinquency letters went out and resulted in nine payments received this month.

There are no significant changes to the Budget to Actual report as of April 30, 2021. Stepner asked that the interest paid to CoBank be reflected in the report.

Audit Approval

McClintock Accountancy completed final audit for last year, which was included in the meeting packet.

It was moved by Thys and seconded by Barnett to accept the audit as presented. Motion carried unanimously.

Treasurers Report

Stepner presented the Treasurer's Report as of 30-Apr-21. He explained that the interest being charged by CoBank is being reimbursed by USDA, and thereby increasing our indebtedness. Perhaps, for now, we should be paying the interest from our own resources. This will not be possible when the larger construction projects begin.

The forecast for year-end was reviewed. None of the capital expense identified has been spent to date.

Stepner anticipates a surplus at the end of the fiscal year. He suggested it can be used toward rates for next year or allocated to capital expenses to lower the amount borrowed from the USDA loan. A brief discussion followed.

Construction for 2021-Bid Package, Schedule Information

Johnson reported the plans and specifications have been completed. Bid packets have been sent out and Johnson expects to have firm bids by the next meeting.

The engineer's estimate was substantially higher than what was budgeted. In reviewing the work on Sandy Way, approximately 300' of pipe needs to be added so the main extends to the end of the court and connects to the intertie. That component was not in the original budget.

The engineers have done a lot of work regarding the location of the new water main. There is a good plan in place that should alleviate too many change orders.

Discussion followed as details of the project were clarified.

AGENDA ADDITION: Status of Easements

Thys reported on the status of the easement for 1061 Sandy Way. She will continue to work on getting notarized signatures from both the husband and wife.

Future Meetings

June 14, 2021 4PM Zoom

July 12, 2021 4PM Zoom

Adjourn

There being no further business to come before the Board, the meeting adjourned at 5:00 PM.

Respectfully submitted,

Judy Friedman

Recording Secretary

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