

SQUAW VALLEY MUTUAL WATER COMPANY
Board of Directors Meeting
September 1, 2018
Minutes

1. Call to order

David Stepner called the meeting of the Squaw Valley Mutual Water Company Board of Directors to order at 9:02 AM on Friday May 18, 2018 at the Squaw Valley Public Service District Meeting Room.

2. Roll call and establish quorum- Bob Barnett

Directors Present: Guilford, Barnett, Burkhardt, and Stepner

Directors Absent: Johnson

A quorum was established

Also present were Daniel Collin, recording secretary Judy Friedman, and Mutual members Margot Garcia and Eric Poulsen

Stepner said Johnson is addressing a family emergency and will not be at today's meetings.

3. Call for Public Comment

Margot Garcia read a statement regarding how her properties are being billed. In August 2016 she merged two of her four lots, resulting in three lots, which have been recorded with Placer County. One lot was essentially dissolved. Garcia does not feel she should pay fees on the lot at 1719 Sandy Way, which no longer exists. Her claim is that the Board decision to continue charging her for that lot is based on Bylaws approved in 2017, although the lot merger took place before that.

4. Call for Agenda Additions

The Board asked to add an item to consider Margot Garcia's comments.

5. Adopt the Agenda

It was moved by Barnett and seconded by Guilford to adopt today's agenda as modified. Motion carried unanimously.

AGENDA ADDITION: Consideration of Margot Garcia's remarks

Burkhardt asked if Garcia pays a tax bill for 1719 Sandy. Garcia said no, only one tax bill is received for the combined lot. Guilford asked why the lots were merged. Garcia explained it was to make access to the home easier. Guilford commented that the total number of lots is considered when fees are set in order to make the Mutual financially solvent. Garcia addressed that in her remarks.

Barnett called the Mutual's attorney to see if the Board has the authority to change the number of units based on a homeowner's request, and was told no. Barcia disagreed. Stepner described how fees and the USDA loan repayment are calculated. Discussion continued as the Board asked questions clarifying Garcia's request. It was agreed that this item will be on a future SVMWC Board agenda for action.

6. Approval of the Minutes from the July 30th meeting

It was moved by Barnett and seconded by Burkhardt to approve the minutes of the July 30, 2018 Board meeting as presented. Motion carried with abstention from Guilford.

7. Presidents Report-John Johnson

Stepner reported on two votes taken electronically since the last meeting.

On August 4, 2018, it was moved and seconded to approve the FY 2018/19 budget as presented. Motion carried 4:0 with one Board member not voting.

On August 11, 2018, it was moved and seconded to award the construction contract to KBD for spring potholing work. Motion carried 4:0 with one Board member not voting.

8. Operation & Maintenance Report-Brandon Burks

Brandon Burks' Water Operations Report dated August 7, 2018 was included in today's meeting packet. It included water production statistics and maintenance issues addressed in July.

9. Office Managers Report-Daniel Collin

Collin reported the billing went out in July. McClintock Accountancy is conducting the audit and requested more information yesterday. The audit will be presented at the October Board meeting. The Budget to Actual report in the packet represented the first 2 months of the fiscal year.

10. Backflow Testing & Compliance Update-Daniel Collin

Collin presented his written report noting 50 owners have responded to the most recent non-compliance request, bring the total responses to 222. Letters were sent to 269 owners, so 47 have not responded. A brief discussion followed. **ACTION: Stepner will ask Johnson to work with Burks to get a cost for SVPSD to conduct inspections. Non-compliant owners will be billed for those inspections.**

11. Capital Improvement Projects Update-David Stepner

Stepner reported the horizontal well, which is the only Capital Improvement project for 2019, will cost approximately \$88,368.

12. Treasurer's report-David Stepner

Stepner presented the Treasurer's Report dated 31-Jul-17. Collin will add a Cash Allocations block, which will make specific allocations more clear. Stepner reported there are 2 accounts more than 12 months delinquent. One has already paid and the second said they would pay, but have not to date.

Stepner reported at a recent SVPSD meeting, the Board discussed a Property Capital Allocation to account for property taxes paid to the PSD, but should go to the Mutual. His point is that SVPSD collects property tax from everyone, even SVMWC customers, who do not receive water service from PSD. The SVPSD will consider the issue this fall.

13. Construction Schedule for KBD

KBD will begin construction next week. They have confirmed that they will remain within the easement as marked by surveyors. KBD expects to finish the project ahead of schedule.

14. USDA Loan up-date.

Johnson has reported that although he has no firm commitment for the USDA loan, but is confident. If USDA does not approve the loan request, the options are a loan from a commercial bank or self-funding.

15. Future Meetings: October 29, 4PM

Agenda items will include possible action on Margot Garcia's request.

ADJOURN

There being no further business to come before the Board, the meeting adjourned at 10:01 AM.

Respectfully submitted,

Judy Friedman

Recording Secretary

THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS

SQUAW VALLEY MUTUAL WATER COMPANY
Annual Members Meeting & Election
September 1, 2018
Notes

Call to Order

David Stepner called the meeting of the Squaw Valley Mutual Water Company Board of Directors to order at 10:02 AM on Saturday September 1, 2018 at the Squaw Valley Public Service District Meeting Room.

2. Roll call and establish quorum- Bob Barnett

Directors Present: Guilford, Barnett, Burkhart, and Stepner

Directors Absent: Johnson

A quorum of the Board was established

Stepner said Johnson is addressing a family emergency and will not be at today's meetings.

Also present were Office Manager Daniel Collin, recording secretary Judy Friedman and 4 members. A quorum of the membership was not established.

2. Call for Public Comment

Margot Garcia addressed the group regarding her request for the Board to stop billing her for a now non-existent property. She merged two parcels and 1719 Sandy Way no longer exists on the Assessor's roles.

An owner asked if the Board is contemplating getting a new USDA loan. Stepner said yes, and it's hoped the loan will be in place this winter. Garcia said she is sorry not to see a presentation on the proposed project. Stepner described the project.

Owner Frost Prioleau said it seems to be costing a lot to replace pipes. He asked for clarification on the project. Stepner noted there are a lot of leaks being discovered as the old pipes are replaced. The fire department was pleased with the pressure at the recently burning house, which is very probably related to the upgrade in pipes already done

Discussion followed as the upcoming horizontal well project was clarified.

3. Call for Agenda Additions

An action item will be added for the Board to determine its proxy vote for today's election.

4. Adopt the Agenda

It was moved by Guilford and seconded by Barnett to adopt today's agenda as amended. Motion carried unanimously.

5. Approval of the Minutes from the last annual meeting

Due to the lack of a quorum, this item was tabled.

6. Presidents Report-John Johnson

No report was given.

7. Treasurer's report-David Stepner

Stepner reported on total collections and expenses related to Capital Projects, the USDA Loan, Reserves, and operations. The last fiscal year ended with a slight surplus of approximately \$30,000, which is being allocated to Capital Reserves.

8. Election of two Board Members-Ballot Count

AGENDA ADDITION: It was moved by Guilford and seconded by Barnett that the Board proxy vote be designated to Burkhart and Johnson. Motion carried unanimously.

9. Election Results

Inspector of Elections Judy Friedman reported 101 ballots were received and 14 of those were disqualified, mainly because the sender was not identified on the outer envelope.

There was one write-in for Dave Mercer. Burkhart and Johnson received the largest number of votes and were re-elected.

10. Future Meeting: Saturday of Labor Day

ADJOURN

There being no further business to come before the Association, the meeting adjourned at 10:35 AM.

Respectfully submitted,

Judy Friedman

Recording Secretary

THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS

**Post-Election Meeting of the SVMWC Board of Directors
Saturday September 1, 2018
Squaw Valley PSD Community Meeting Room
Minutes**

Call to Order

David Stepner called the meeting of the Squaw Valley Mutual Water Company Board of Directors to order at 11:00 AM on September 1, 2018 at the Squaw Valley Public Service District Meeting Room.

Roll call and establish quorum- Bob Barnett

Directors Present: Guilford, Barnett, Burkhart, and Stepner

Directors Absent: Johnson

A quorum of the Board was established

Also present were Office Manager Daniel Collin, recording secretary Judy Friedman, and member Margot Garcia

Call for Public Comment

There were no comments on items not on today's agenda.

Call for Agenda Additions

There were no additions to today's agenda.

Adopt the Agenda

It was moved by Guilford and seconded by Burkhart to adopt today's agenda as presented. Motion carried unanimously.

Election of Board Positions

It was moved by Guilford and seconded by Barnett to appoint John Johnson as President of the Board. Motion carried unanimously.

It was moved by Barnett and seconded by Guilford to appoint Hans Burkhart as Vice-President of the Board. Motion carried unanimously.

It was moved by Barnett and seconded by Guilford to appoint David Stepner as Treasurer of the Board. Motion carried unanimously.

It was moved by Guilford and seconded by Stepner to appoint Bob Barnett as Secretary of the Board. Motion carried unanimously.

Future Meetings: October 29, 4PM

ADJOURN

There being no further business to come before the Board, the meeting adjourned at 11:05 AM.

Respectfully submitted,

Judy Friedman

Recording Secretary

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